



HUMANITIES FOR ALL QUICK GRANT

Grantee Orientation Webinar

Tuesday, January 10, 2017

2:00 – 3:00 pm

Technical difficulties?

Please contact GoToWebinar

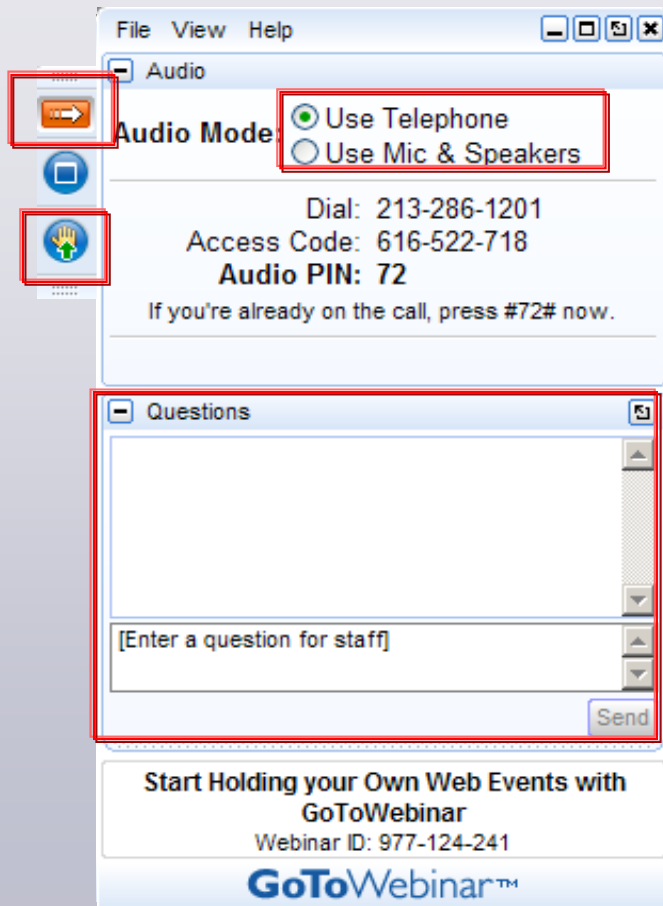
(800) 263-6317 / (805) 617-7000

or

Renee Perry, Operations Coordinator

415.391.1474 ext. 312 / rperry@calhum.org

How to Participate Today



- Open and close your Panel
- View, Select, and Test your audio
- Submit text questions
- Q&A addressed at the end of today's session
- You will receive a link to a recorded version of today's session

-Presenters-

Julie Fry, President and CEO (Oakland)

Erin Menne, Associate Program Officer (LA)

emenne@calhum.org

Felicia Kelley, Project and Evaluation Director (LA)

fkelly@calhum.org

Jody Sahota, Communications Manager (Oakland)

jsahota@calhum.org



AGENDA

- Welcoming Remarks (Julie)
- Overview of HFA Quick Grants Awards – December 2016 (Felicia)
- Managing Your HFA Quick Grant (Erin, Jody & Felicia)
- Conclusion (Erin)

The meeting should take no longer than 1 hour. The meeting will be recorded and made available to anyone who has to leave early, as well as with other PDs or agency representatives who were unable to attend today.

OBJECTIVES

- Grantees will understand how their projects are a vital component of California Humanities' overall work
- Grantees will learn how to administer and request changes to their grants
- Grantees will understand how to work with Cal Humanities staff regarding communications and publicity of project events and news
- Provide a space to address questions and surface issues and topics for further exploration

WELCOME!





CALIFORNIA DOCUMENTARY
PROJECT GRANT

CALIFORNIA READS GRANT

COMMUNITY STORIES GRANT

HUMANITIES FOR ALL

LIBRARY INNOVATION LAB

DONATE TO CAL HUMANITIES

APPLY FOR A GRANT

HUMANITIES FOR ALL QUICK GRANT
(NEXT DEADLINE: MARCH 2017)

HUMANITIES FOR ALL PROJECT GRANT
(NEXT DEADLINE: FEBRUARY 2017)

[DOWNLOAD GUIDELINES](#)

[START NEW APPLICATION](#)

[RETURN TO SAVED APPLICATION](#)

MANAGE YOUR GRANT

HUMANITIES FOR ALL

February 2017 for Project Grants; March 2017 for Quick Grants.



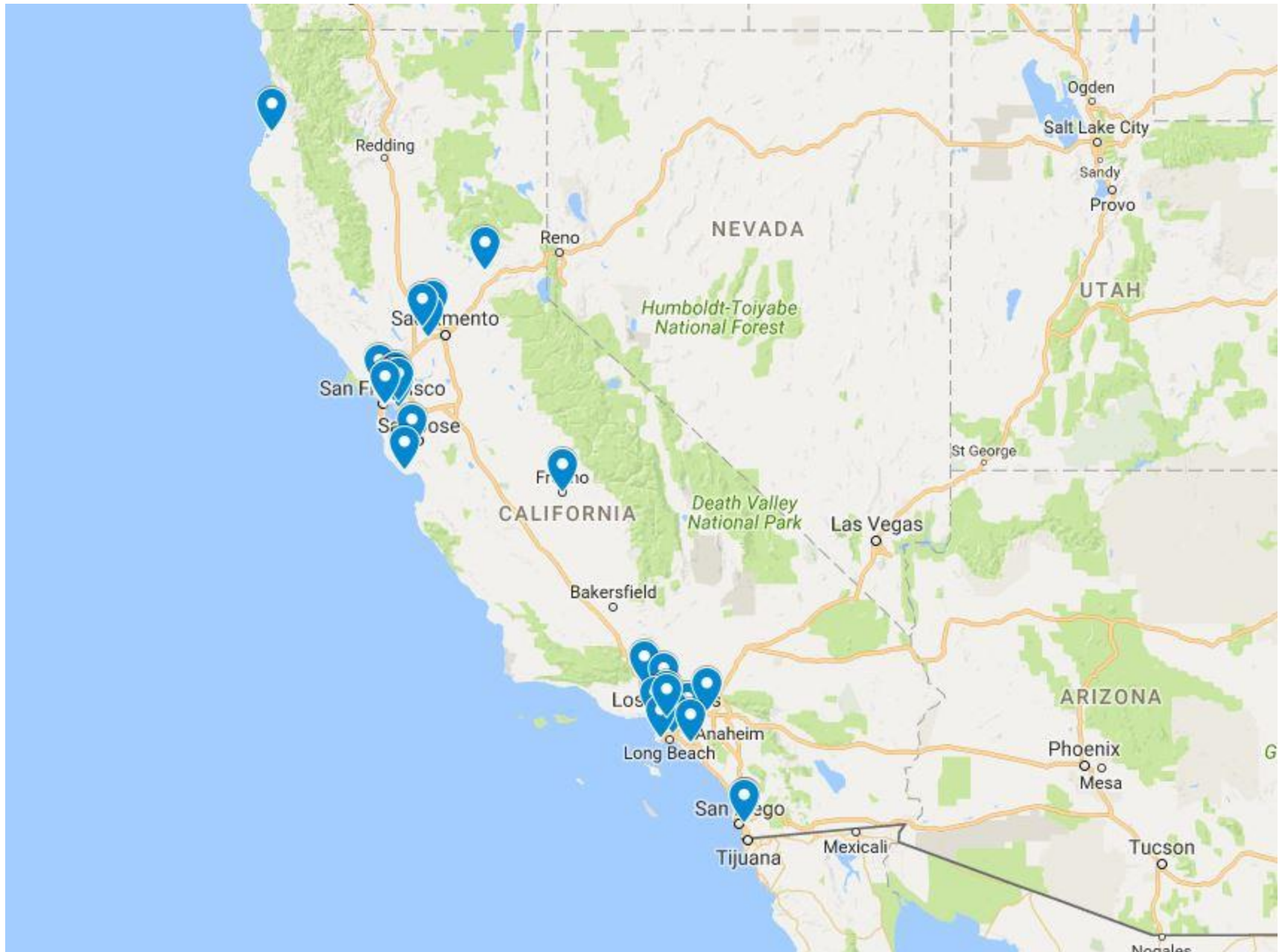
Humanities for All is a new grant program that supports locally-initiated public humanities projects that respond to the needs and interests of Californians, encourage greater public participation in humanities programming, particularly by new and/or underserved audiences, and promotes understanding and empathy among all our state's peoples in order to cultivate a thriving democracy.

Quick Grants Quick Grants (between \$1,000 and \$5,000) will be awarded three times a year for small-scale public humanities activities and projects that will take place within a one-year period from the award date. Projects should be grounded in the humanities, show potential to provide high quality humanities learning experiences for participants and audiences, and demonstrate capacity for successful implementation. Appropriate formats include but are not limited to community dialogues, reading- or film-and-discussion groups, oral history or nonfiction writing or story-sharing workshops, and other types of activities. Any California-based nonprofit organization or non-federal public agency is eligible to apply. Note: A cash or in-kind match of the award is NOT required.

[LIST OF QUICK GRANTS](#)

DASHBOARD – DEC 2016 AWARDS

- 34 Quick Grants were funded this round ~ \$165,000
- Application pool of 146; very competitive
- Diverse slate of projects were funded – geography, subject matter, format/media, typology of grantee organization
- 3 NEH Race and Ethnicity track awards
- Wide range of experience, skills, and knowledge on the part of project directors & grantee organizations





ALL FUNDED PROJECTS

HUMANITIES FOR ALL

[NEXT PAGE](#)

RELATED EVENTS & ANNOUNCEMENTS

[SEE FULL EVENTS CALENDAR](#)

GRANTS AWARDED IN WINTER 2016

A PLACE TO CALL HOME

KVMR-Voice of the Community, Nevada City (Sierras)

Project Director: Betty Louise

Stories by and about homeless people in Nevada County, including of those living without a home, organizations working with homeless people, officials charged with finding solutions to homelessness, and community members confused or scared by homeless people, will be collected and shared by the station through multiple means (audio, video, photographs, essays, and music programming). An interactive live event with perception-challenging exercises will further raise awareness of the issue and inspire respect, empathy, civic participation, and compassionate action on the part of the community. \$5,000.00

BARAKA AND SAMSARA FILM SCREENINGS AND DISCUSSIONS AT OACC

Oakland Asian Cultural Center (OACC), Oakland

Project Director: Crystal Lee

Combining film screenings, dance performances, and community conversations, this multimedia project will provide an opportunity for a diverse audience in Oakland to consider a variety of topics related to race and ethnicity. Free community screenings of two award-winning independent films ("Baraka" and "Samsara"), accompanied by traditional dance performances by local artists, will visually transport audience members, and provide a platform to explore the complex subject through cross-cultural and intergenerational discussion. \$4,925.00

BORDER CLICK

The Aja Project, San Diego

Project Director: Rebecca Goldschmidt

Border Click is a participatory photography project that involves a group of 20 young San Diegans who regularly cross the border in the course of their day-to-day lives. Using photography and facilitated discussion (in partnership with San Diego State University scholars and Southern California artists), these "transborder" youth are creating a living archive and large-scale installation which captures the everyday aesthetic and experience of the 'transfronterizo' life. California Humanities funds will support culminating installations (both digital archive and public facing

RELATED EXPERIENCES

[VIEW ALL EXPERIENCES](#)

Building a Community of Practice

- Connecting with your colleagues and others in the field
 - Opportunities and resources
- Partnering with California Humanities
 - Communication about project progress and activities
 - Importance of grantees and your projects to our overall mission and the field

QUESTIONS?



Managing your Humanities for All Quick Grant

How-tos and Tips

MANAGING YOUR HFA QUICK GRANT -- OVERVIEW



See award agreement & “Manage Your Grant Toolkit” .zip for full details: <http://www.calhum.org/grants/humanities-for-all>



[CALIFORNIA DOCUMENTARY
PROJECT GRANT](#)

[CALIFORNIA READS GRANT](#)

[COMMUNITY STORIES GRANT](#)

[HUMANITIES FOR ALL](#) >

[LIBRARY INNOVATION LAB](#)

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[DOWNLOAD GUIDELINES](#)

[START NEW APPLICATION](#)

[RETURN TO SAVED APPLICATION](#)

MANAGE YOUR GRANT

 [HUMANITIES FOR ALL QUICK
GRANTS TOOLKIT](#)

HUMANITIES FOR ALL

February 2017 for Project Grants; March 2017 for Quick Grants.



Humanities for All is a new grant program that supports locally-initiated public humanities projects that respond to the needs and interests of Californians, encourage greater public participation in humanities programming, particularly by new and/or underserved audiences, and promotes understanding and empathy among all our state's peoples in order to cultivate a thriving democracy.

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Name	Date modified	Type	Size
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HFAQG Grantee Orientation Webinar 20170110.pptx	1/9/2017 11:42 AM	Microsoft PowerPoint Presentati...	12,900 KB
HFAQG_Schedule of Activities.1.2017.xls	1/5/2017 10:57 AM	Microsoft Excel 97-2003 Worksh...	70 KB



January 2017

Manage Your Humanities For All Quick Grant

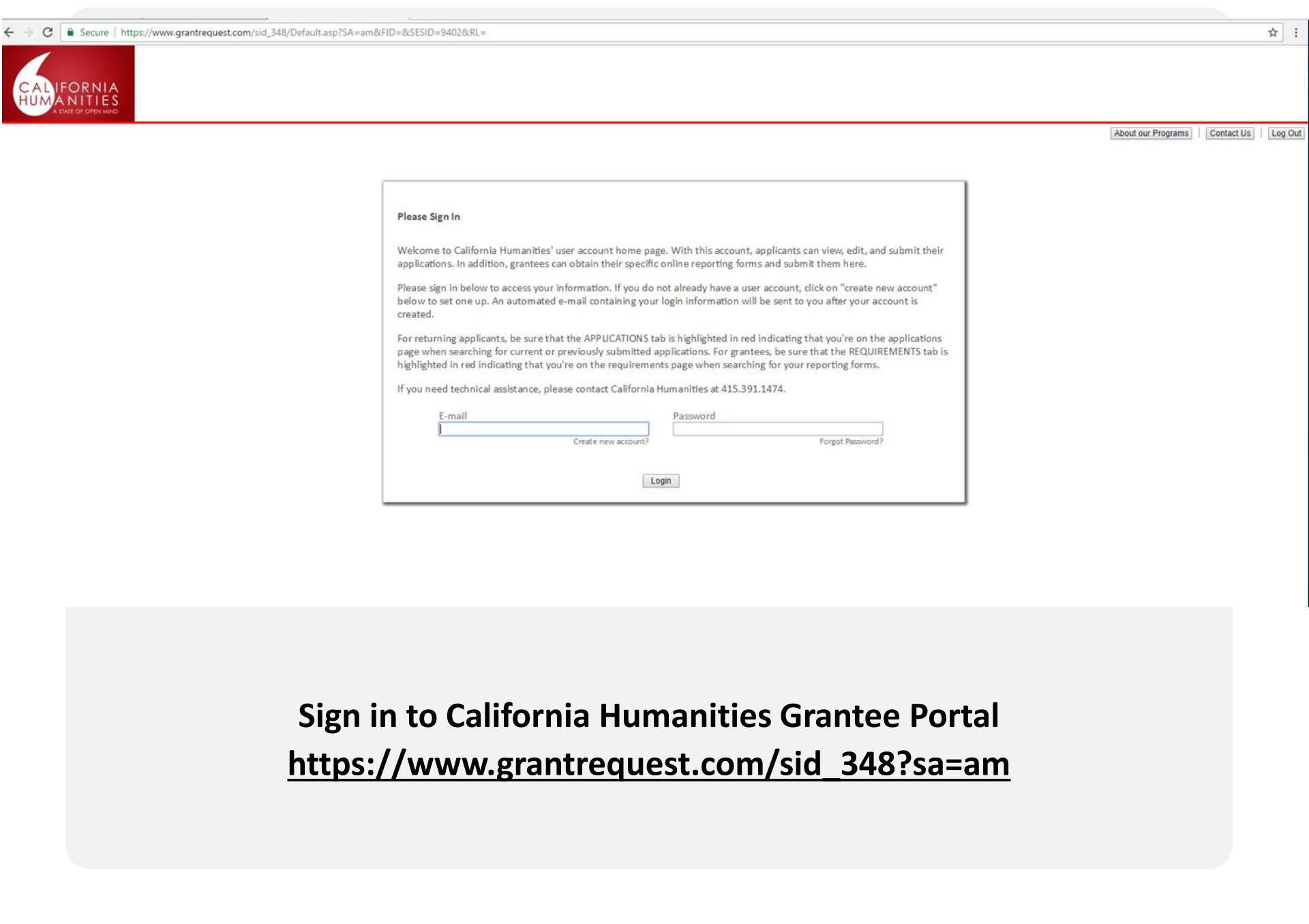
This checklist provides a guide to **Humanities For All Quick Grant** recipients in managing their grant award. Grantees should reference their grant agreement for full details and terms of the grant. For all questions, consult Associate Program Officer, [Erin Menne](#) or the appropriate person indicated on the document.

AT THE BEGINNING OF THE GRANT PERIOD:

- ☐ Return signed grant agreement
- ☐ Announce award to community members and partner organizations
- ☐ Send thank you letter to [Congressional representatives](#)
- ☐ Participate in grantee orientation webinar

DURING THE GRANT PERIOD:

- ☐ Use social media ([Facebook](#) & [Twitter](#))
- ☐ Before marketing materials or final product are made public, request approval of Humanities For All Quick Grant acknowledgement and logo placement.
- ☐ Send details of & marketing for project-related public events at least 1-2 months in advance
- ☐ Send project-related public event invitations to your Congressional representatives' district offices ([look up](#)); CC [Communications Manager](#).
- ☐ (TBD) Administer and collect audience surveys (online survey available upon request) at all project-related



Sign in to California Humanities Grantee Portal
https://www.grantrequest.com/sid_348?sa=am

1. MANAGING YOUR GRANT – AT THE BEGINNING

- ✓ Receive grant award notification.
- ✓ Participate in grantee orientation webinar.
- Complete SAM registration; return signed grant agreement and comply with any requirements – once this is done, the award check will be issued.
- Announce award to community members and partner organizations.
- Send legislative thank you letter to Congressional representatives.
(use <http://www.house.gov/representatives/find/> to determine your district and representative)



USER NAME

[Forgot Username?](#)

PASSWORD

[Forgot Password?](#)[LOG IN](#)[Create an Account](#)[HOME](#)[SEARCH RECORDS](#)[DATA ACCESS](#)[GENERAL INFO](#)[HELP](#)

CREATE USER ACCOUNT

Your CCR username will not work in SAM. You will need a new SAM User Account to register or update your entity records. You will also need to create a SAM User Account if you are a government official and need to create Exclusions or search for FOUO information.

[Create User Account](#)

REGISTER/UPDATE ENTITY

You can register your Entity (business, individual, or government agency) to do business with the Federal Government. If you are interested in registering or updating your Entity, you must first create a user account.

[Register/Update Entity](#)**New!**

Use the SAM Status Tracker to:

[Check Status](#)

SEARCH RECORDS

All entity records from CCR/FedReg and ORCA and exclusion records from EPLS, active or expired, were moved to SAM. You can search these records and new ones created in SAM. If you are a government user logged in with your SAM user account, you will automatically have access to FOUO information.

[Search Records](#)

WHAT IS SAM?

[Need Help?](#)

The **System for Award Management (SAM)** is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from this page. User guides and webinars are available under the Help tab.

NEWS AND ANNOUNCEMENTS

Visit the new [openIAE GitHub site](#) for more information about SAM's data, web services, and [new RESTful API](#).

USER GUIDES/HELPFUL HINTS

Find the full SAM User Guide, Quick Start Guides, Helpful Hints, and Webinars on the [HELP](#) tab.

ATTENTION EXTRACT AND WEB SERVICE USERS

Support for the legacy-formatted extracts and web services in SAM ended on October 31st, 2014. Federal systems using SAM data must convert to the SAM-formatted extracts and web services. If you see "You do not have

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Sample Press Release for Humanities For All Quick Grant Awards

[adapt and send out over your letterhead]

FOR IMMEDIATE RELEASE: [DATE]

Contact: (YOU/YOUR PUBLIC INFORMATION OFFICER—include name, title if applicable, phone number, and email address)

_____[YOUR ORGANIZATION] RECEIVES GRANT AWARD FROM
CALIFORNIA HUMANITIES

(YOUR TOWN, CALIF.) — California Humanities has recently announced the [GRANT YEAR] Humanities For All Quick Grant awards. _____ [YOUR ORGANIZATION] has been awarded _____ [AMOUNT OF YOUR AWARD] for its project entitled “_____” [TITLE OF YOUR PROJECT].

Humanities For All Quick Grant is a competitive grant program of California Humanities. Grants are awarded to projects that give expression to the extraordinary

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[DATE]

The Honorable Jane Doe

[ADDRESS]

[CITY], [STATE] [ZIP]

Dear Representative Doe:

I am pleased to inform you that we have received a prestigious Humanities For All Quick Grant award for [PROJECT TITLE] from California Humanities, in partnership with the National Endowment for the Humanities (NEH). [Humanities For All](#) is a new grant program that supports locally-initiated public humanities projects that respond to the needs and interests of Californians, encourage greater public participation in humanities programming, particularly by new and/or underserved audiences, and promotes understanding and empathy among all our state's peoples in order to cultivate a thriving democracy. Our project would not be possible without the help of California Humanities.

California Humanities received just over \$667,000 in requests, however was only able to fund approximately \$162,000 in awards this round. The demand for programs that explore the issues of significance to Californians is extraordinary and we are honored to have received an award.

QUESTIONS?

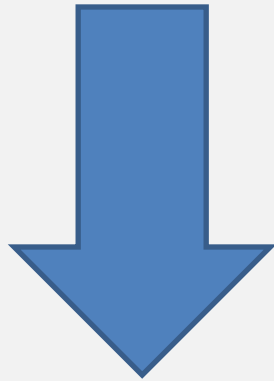
2. MANAGING YOUR GRANT – DURING THE AWARD PERIOD

A. PUBLICITY AND MARKETING

- Be sure to credit California Humanities support by using our logo and appropriate credit acknowledgement in marketing and publicity materials (flyers, posters, postcards, email announcements, etc.)
- Before marketing materials are made public, request approval of CS acknowledgement and logo placement from Jody
- Connect with us on social media
- Submit event information for CH's online calendar



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HFAQG_Public_Programming_Log.1.2017.xls	1/5/2017 10:57 AM	Microsoft Excel 97-2003 Worksh...	70 KB



Name	Date modified	Type	Size
HFAGG Logos	1/9/2017 11:56 AM	File folder	
HFAQG Online_Calendar_Posting.1.2017.docx	1/5/2017 5:16 PM	Microsoft Word Document	44 KB
HFAQG_Acknowledgment_Instructions.1.2017.docx	1/9/2017 11:56 AM	Microsoft Word Document	50 KB
HFAQG_Press_Release_Template.1.2017.docx	1/3/2017 2:44 PM	Microsoft Word Document	22 KB
HFAQG_Thanking_Elected_Officials.1.2017.doc	1/3/2017 2:43 PM	Microsoft Word 97 - 2003 Docu...	98 KB

HEIDI DUCKLER DANCE THEATRE

NIGHT MARKET

An evening of dance, music, and art inspired by the personal stories of Central Wholesale Market's vendors and staff.

JUNE 25TH, 2016 | 8PM | CENTRAL WHOLESALE MARKET
1211 EAST OLYMPIC BLVD, LA | TICKETS: \$10 AT DOOR OR HEIDIDUCKLER.ORG

FEATURING THE WORK OF :

Zachary Aronson
Grace Hwang
Scarlett Kim

Jameelah Nuriddin
Christopher Reynolds
Frank Valdez

and Heidi Duckler Dance Theatre

Night Market was made possible with support from the California Arts Council, and California Humanities, a non-profit partner of National Endowment for the Humanities. Visit calhum.org.



ACKNOWLEDGMENT & LOGO

“This project was made possible with support from California Humanities, a non-profit partner of the National Endowment for the Humanities.

Visit www.calhum.org.”

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THIS WEEK

2,328

Post Reach

85

Post Engagement

2

Website Clicks

0 of 0

Response Rate

0

Check-ins

See Your Ad Here

**California Humanities**

Cal Humanities connects Californians to ideas and one another in order to understand our s...

👍 Like Page · 2,662 people like this page

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Write something...

**California Humanities**

Published by Cal Humanities (?) · July 1 at 7:22am · 🌐

#History teaches students about the context of choices made in the past. #Philosophy forces them to think about morality. Theater, #literature, and film put students into the mindset of others. In difficult times, people inevitably turn to the #humanities to try to understand adversity.



Studying the Humanities Is Vital in the Information Age

In an era fixated with science, technology, and data, arts majors are in decline. But they're more important than ever.

THE ATLANTIC.COM | BY CORNELL OIL BEET

Non-Profit Organization · Oakland, California

[Search for posts on this Page](#)

0% response rate, day or more to respond

Respond faster to turn on the badge



2,662 likes +3 this week

Julie Santoski Fry and 171 other friends



17 were here 0 this week

Alex Espinoza and Carlos A. Torres



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2,328 post reach this week

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Get people near California Humanities to call (415) 391-1474 today.

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TWEETS 2,947 FOLLOWING 1,523 FOLLOWERS 2,308 LIKES 439 LISTS 5

Follow

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@Cal_Humanities

Connecting Californians to ideas and each other to understand our shared heritage and diverse cultures, inspire civic participation, and shape our future.

Oakland, CA

calhum.org

Joined January 2010

314 Photos and videos



Tweets Tweets & replies Media

Cal_Humanities Retweeted



NEH @NEHgov · Jan 6

#PublicScholar @candacytaylor talks about her upcoming project based on the "Negro Motorist Green Book." Watch now: youtu.be/s5hrG4Y4ImU



NEH Div. of Research, William D. Adams, The Autry and 5 others

5 13

Cal_Humanities Retweeted

Calif Arts Council @CalArtsCouncil · Jan 3

New to Twitter?

Sign up now to get your own personalized timeline!

Sign up

You may also like · Refresh



HI Council Humanities
@hihumanities



Humanities Montana
@HumanitiesMT



SD Humanities
@SDHumanities



Colorado Humanities
@cohumanities



Humanities Iowa
@humanitiesiowa

Worldwide Trends

#TheBest
139K Tweets

Claudio Ranieri
18K Tweets

Zygmunt Bauman



calhumanities

Edit Profile

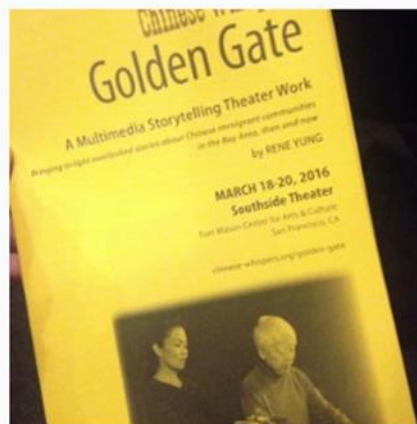


26 posts

247 followers

123 following

California Humanities www.calhum.org



PUBLICITY & MARKETING: Help us help you!



Humanities for All Event Information Form

Please provide the following information about your project activities (anything open to the public) for our online calendar and internal publicity purposes.

Use a separate form for each distinct activity (e.g. film screening and discussion, walking tour, community dialogue, exhibit).

Please submit, ideally at least one month in advance, to Felicia Kelley at fkelly@calhum.org.

Event type/title: Choose an item.

EXAMPLE: Film Screening: *Ghost Town to Havana* at Mill Valley Film Festival

Event date (or range of dates for exhibits, etc.):

Start: [EXAMPLE: 10/08/2017, 3:00pm]

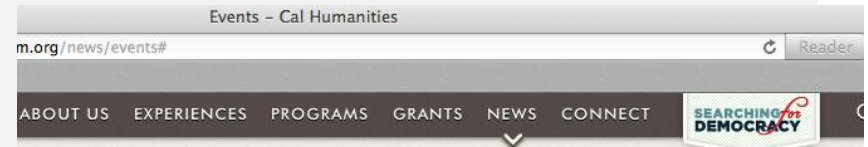
End: [EXAMPLE: 10/08/2017, 5:00pm]

1 paragraph description (Follow the sample event entry below. Along with a general overview of your event, please include any special information related to access here such as rsvp required, ADA accessibility, fee, parking information, etc.):

[EXAMPLE: See a special preview screening of *Ghost Town to Havana*, a documentary about two youth baseball teams—one from West Oakland, the other from Havana, Cuba—at the Mill Valley Film Festival in October. *Ghost Town to Havana* is a California Documentary Project-funded film.

From Mill Valley Film Festival:

In English and Spanish with English subtitles. Cultures clash but new bonds form when a West Oakland youth baseball team travels to Cuba in this exploration of class, mentorship and the love and hope in a great international pastime. The boys in *Ghost Town*—nickname for economically impoverished and violence-plagued West Oakland—are haunted by the memory of murdered residents and a dwindling sense of community, including a paucity of male role models. Roscoe, a baseball coach, steps in with his mission to give these disadvantaged kids a chance to learn teamwork and discipline, though it's no easy task. But then Bay Area filmmaker Eugene Corr (himself the son of an East Bay baseball coach) brokers a meeting between Roscoe and Nicolas, a coach in the slums of Cuba with a similar goal. What happens



EVENTS & ANNOUNCEMENTS

View by region ▾

View by program ▾

☒ Show ongoing events

23 FEB

28 FEB

EXHIBIT: WHAT I HEAR, I KEEP: STORIES FROM OAKLAND'S GRIOTS

Come experience a visual and audio art installation by Walter Hood and Holly Alonso, based on African American stories of Oakland, and add your story to the mix. February 2013-February 2014.

REGION: [Bay Area](#)

PROGRAMS: [Community Stories](#)

LOCATION: Peralta Hacienda Historical Park, 2465 34th Avenue, Oakland, California, 94601

[ADD TO CALENDAR](#)

[READ MORE](#)

16 NOV

01 MAR

THE GRIOTS OF OAKLAND: VOICES FROM THE AFRICAN AMERICAN ORAL HISTORY PROJECT

Please provide information about public programs in a timely manner!

- Ideally, send us calendar postings and other event information at least 1-2 months in advance of your event(s). We will post, share through social media, and encourage staff and board to attend.
- Send project-related public event invitations to your Congressional representatives' district offices at least 1 month in advance (look up via <http://www.house.gov/representatives/find/>); be sure to cc Jody (jsahota@calhum.org).

QUESTIONS?

2. MANAGING YOUR GRANT – DURING THE AWARD PERIOD


B. MAKING CHANGES TO YOUR GRANT

- Proposal and signed grant agreement are binding documents.
- Any significant changes should be pre-approved. Examples:
 - Change of Sponsoring Organization (or Fiscal Sponsor)
 - Change of Project Director
 - Change of scope, scale or key activities
 - Major changes to budget (more than 25% of total award)
 - Extension of grant period

Sign in to California Humanities Grantee Portal

https://www.grantrequest.com/sid_348?sa=am

← → ↻ Secure | https://www.grantrequest.com/sid_348/Default.asp?SA=am&FID=8&SESID=9402&RL= ☆ ⋮

 CALIFORNIA HUMANITIES
A STATE OF OPEN MIND

[About our Programs](#) | [Contact Us](#) | [Log Out](#)

Please Sign In

Welcome to California Humanities' user account home page. With this account, applicants can view, edit, and submit their applications. In addition, grantees can obtain their specific online reporting forms and submit them here.

Please sign in below to access your information. If you do not already have a user account, click on "create new account" below to set one up. An automated e-mail containing your login information will be sent to you after your account is created.

For returning applicants, be sure that the APPLICATIONS tab is highlighted in red indicating that you're on the applications page when searching for current or previously submitted applications. For grantees, be sure that the REQUIREMENTS tab is highlighted in red indicating that you're on the requirements page when searching for your reporting forms.

If you need technical assistance, please contact California Humanities at 415.391.1474.

E-mail	Password
<input type="text"/>	<input type="password"/>
Create new account?	Forgot Password?
<input type="button" value="Login"/>	

[1 Introduction](#)[2 Certification by
Grantee
Organization](#)[3 Proposed Project
Change\(s\)](#)[4 Attachments](#)[5 Review My
Requirement](#)

Proposed Project Change(s)

[Printer Friendly Version](#)[E-mail Draft](#)

* Required before final submission

The following prompts will guide you through this change request form. The fields have been pre-populated with the most current information in our database. Please only edit the specific fields that are relevant to your request, as this form is meant to address project changes for all of Cal Humanities grant recipients.

* Please indicate the type(s) of proposed project change(s):

List any combination of the following changes, as applicable: budget, grantee organization, key project personnel, timeline/grant period, scope, other.

* Please state the reason(s) for the proposed project change(s):

Budget Change

Project Budget:

Please revise the total project budget amount (Cal Humanities award + total match + federal funds) below if you are requesting a change to the budget of this project. Under the attachments tab of this form, you will also be asked to upload your project's revised [budget sheet](#). If you haven't made changes to your budget and the pre-populated budget amount below is correct, please skip to the next question.

 .

Change(s) to Grantee Organization


QUESTIONS?


2. MANAGING YOUR GRANT – DURING THE AWARD PERIOD


C. Monitoring Project Activities


- Interim reporting is not required, but keep in mind you will be asked to provide programmatic and budgetary information as part of the final reporting process.
- Use our Schedule of Activities to track events (template in toolbox)
- Implement your own evaluation strategies and record results
- Administer CH Audience surveys (tbd)
- Provide information requested (usually in June) for NEH compliance.

A	B	C	D	E	F	G	H	I	J	K	L	M
SCHEDULE OF ACTIVITIES												
SEE INSTRUCTIONS FOR COMPLETING THIS FORM ON THE PREDEDING WORKSHEET												
(NAME OF CALIFORNIA HUMANITIES-FUNDED PROJECT)												
Event Information										Estimated Number of Participants/Attendees		
Date	Location/Venue	CA Congressional District (1-53)	City	Zip	Partners (if applicable)	Approx. # of Humanities Advisors Involved	Activities	Discussion Program?	Conference, Symposium, Lecture?	TOTAL (approx. number)	Primary Audience (optional)	Other (specify)
XXXX	EXAMPLE Riverside Community College Auditorium	12	Riverside	94008	Riverside Community College; local chapters of Vietnam Veterans of America; Iraq War Veterans; Riverside Interfaith Council	2	Conversation with Karl Marlantes (if selected for author tour) or other event/speaker	Y	Y	400	Other	300 college students
Sept - Nov	EXAMPLE Main library	34	Cityville	90012	Riverside Historical Society; local chapters of Vietnam Veterans of America; Iraq War Veterans; American Legion	1	Temporary exhibit of memorabilia and ephemera contributed by local veterans curated by local historical society staff and volunteers; opening reception	N	N	15,000	Other	15,000 library patrons
Sept - Nov	EXAMPLE Main and 3 branch libraries	43	Cityville	90094	Riverside High School; local chapters of Vietnam Veterans of America; Iraq War Veterans; American Legion	0	Weekly screenings of classic and contemporary films about veterans followed by discussions. Tentative list includes: Men in A Gray Flannel Suit; Coming Home; Gran Torino; To Hell and Back; Invisible War	Y	Y	400	Other	Teens, adults, seniors, and veterans (about 100 in each group)
Sept 1 - October 31	EXAMPLE Main and 3 Branch Libraries	33	Cityville	90085	Partners: local chapters of Vietnam Veterans of America; Iraq War Veterans; American Legion; teen advisory groups	1	Intergeneration reading and discussion groups of Marlantes book	Y	N	80	Families	Seniors, teens, veterans, adults (20 each)
Nov 1-5	EXAMPLE Riverside Homeless Shelter	47	Riverside	90008	Riverside Homeless Shelter; Riverside Interfaith Council; Riverside High School	1	Volunteer project to assist homeless veterans	N	N	75	Homeless	Mixed intergenerational community


HFAQG Communications Tools.1.2017


HFAQG Grantee Checklist.1.2017.docx


HFAQG Grantee Orientation Webinar 20170110.pptx


HFAQG_Schedule of Activities.1.2017.xls

Audience Survey

1. How did you hear about today's event?

- ☐ Flyer ☐ Mailing ☐ Teacher ☐ Humanities organization
☐ E-mail ☐ Newspaper ☐ Friend/family
☐ Other (specify) _____

2. Why did you decide to come to today's event?

3. Please rate how strongly you agree or disagree with each of the following statements about today's program. (Check the appropriate box)

Statement:	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I learned something new about my community as a result of this event.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This event inspired lively discussion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program inspired me to share my personal experiences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program, I am interested in hearing other's stories of California.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program, I have a better understanding of people in my community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program I better appreciate the diversity of my community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This program enlarged my understanding of California and what it means to be Californian.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, I am satisfied with this program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Where was today's event held?

1. How did you hear about today's event?

- ☐ Flyer ☐ Mailing ☐ Teacher ☐ Humanities organization
☐ E-mail ☐ Newspaper ☐ Friend/family
☐ Other (specify) _____

3. Why did you decide to come to today's event?

3. Please rate how strongly you agree or disagree with each of the following statements about today's program. (Check the appropriate box)

Statement:	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I learned something new about my community as a result of this event.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This event inspired lively discussion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program inspired me to share my personal experiences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program, I am interested in hearing other's stories of California.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program, I have a better understanding of people in my community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a result of this program I better appreciate the diversity of my community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This program enlarged my understanding of California and what it means to be Californian.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, I am satisfied with this program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Where was today's event held?

QUESTIONS?

MANAGING YOUR GRANT – AFTER THE AWARD PERIOD

- Submit a final report within 90 days after end of official grant period.
- Send second thank you letter to Congressional representatives (cc Jody at jsahota@calhum.org)
- Continue to post project-related event information on our social media sites and send updates for the online calendar.
- Provide requested information for annual NEH compliance.

MANAGING YOUR GRANT – AFTER THE AWARD PERIOD


Final Report

- We are currently revising this but it will likely include:
 - Project Director self-evaluation (confidential -- for internal learning)
 - 300 – 500 word Project Summary (for public consumption)
 - Program collateral (publicity, pr materials), program documentation, any work products
 - Completed Schedule of Activities with event info and participant/audience numbers
 - Final budget figures (CH award and any matching contributions – cash or in-kind)
- Due within 90 days after official end date.
- Failure to submit a final report will disqualify Project Directors and/or Grantee Organizations from future eligibility.

Sign in to California Humanities Grantee Portal

https://www.grantrequest.com/sid_348?sa=am

← → ↻ Secure | https://www.grantrequest.com/sid_348/Default.asp?SA=am&FID=8&SESID=9402&RL= ☆ ⋮

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Please Sign In

Welcome to California Humanities' user account home page. With this account, applicants can view, edit, and submit their applications. In addition, grantees can obtain their specific online reporting forms and submit them here.

Please sign in below to access your information. If you do not already have a user account, click on "create new account" below to set one up. An automated e-mail containing your login information will be sent to you after your account is created.

For returning applicants, be sure that the APPLICATIONS tab is highlighted in red indicating that you're on the applications page when searching for current or previously submitted applications. For grantees, be sure that the REQUIREMENTS tab is highlighted in red indicating that you're on the requirements page when searching for your reporting forms.

If you need technical assistance, please contact California Humanities at 415.391.1474.

E-mail	Password
<input type="text"/>	<input type="password"/>
Create new account?	Forgot Password?
<input type="button" value="Login"/>	

QUESTIONS?

CONCLUSION

- Thanks for joining us today!
- Please respond to survey you'll be sent
- Let us know what kinds of supports and enrichment opportunities would be most helpful to you
- Keep in touch with us and your colleagues
- **Thank you for all the work you've done and will do!**

Questions about...

- Project content, changes, advice, upcoming events, etc.?
Interim Contact: Felicia Kelley, Project and Evaluation Director
fkelly@calhum.org
- Logos, marketing, communications, Congressional relations?
Contact: Jody Sahota, Communications Manager
jsahota@calhum.org
- Payments, requirements, accessing the grantee portal?
Interim Contact: Erin Menne, Associate Program Officer
emenne@calhum.org